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## MINUTES

### THURSDAY 31 MAY 2012

**9.24AM – 10.46AM**

**10.55AM – 12.53PM**

**1.04PM – 2.24PM**

**Committee Room Two  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington**

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#### **PRESENT:**

Councillor Cook (Chair)	(9.24am – 10.46am, 10.55am – 12.40pm, 12.43pm – 12.53pm, 1.04pm – 2.24pm.)
Councillor Ahipene-Mercer	(9.24am – 10.11am, 10.13am – 10.46am, 10.55am – 12.53pm, 1.04pm – 1.25pm, 1.27pm – 2.24pm.)
Councillor Eagle	(9.24am – 10.46am, 10.55am – 12.40pm, 1.28pm – 2.24pm.)
Councillor Gill	(9.24am – 10.38am, 12.27pm – 12.53pm, 1.04pm – 2.24pm.)
Councillor Marsh	(9.24am – 10.46am, 10.55am – 11.07am, 11.09am – 11.56am, 11.59am – 12.53pm, 1.04pm – 2.24pm.)

#### **APOLOGIES:**

Mayor Wade-Brown

#### **DEMOCRATIC SERVICES OFFICER IN ATTENDANCE:**

Sophie Rapson – Committee Advisor

012/12KG **APOLOGIES**  
(1215/52/03/IM)

**Moved Councillor Cook, seconded Councillor Marsh, the motion that apologies for absence from Mayor Wade-Brown be accepted.**

**RESOLVED:**

*THAT the Grants Subcommittee:*

1. *Accept apologies for absence from Mayor Wade-Brown.*

013/12KG **CONFLICT OF INTEREST DECLARATIONS**  
(1215/52/03/IM)

**NOTED:**

There were no conflicts of interest.

014/12KG **PUBLIC PARTICIPATION**  
(1215/52/03/IM)

**NOTED:**

There was no public participation.

015/12KG **DEPUTATIONS**  
(1215/52/03/IM)

**NOTED:**

1. Robyn Langlands and Li Ling Ng representing Kaibosh addressed the meeting regarding Report 1 – Review of Three Year Contracts. Ms Langlands and Ms Ng supported their application for three year contract funding for Kaibosh, specifically obtaining a walk-in cool room and further Wellington city expansion.
2. Richard Benge and Kendall Akhurst representing Arts Access Aotearoa addressed the meeting regarding Report 1 – Review of Three Year Contracts. Mr Benge and Mr Akhurst supported their application for three year contract funding for Arts Access Aotearoa, specifically for wages and overhead costs.
3. Mary O'Regan and Diane Small representing Citizens Advice Bureau addressed the meeting regarding Report 1 – Review of Three Year

Contracts. Ms O'Regan and Ms Small supported their application for three year contract funding for Citizens Advice Bureau to continue to provide their services.

(Councillor Ahipene-Mercer left the meeting at 10.11am.)

(Councillor Ahipene-Mercer returned to the meeting at 10.13am.)

4. Eleanor Butterworth representing Wellington Women's Refuge addressed the meeting regarding Report 1 – Review of Three Year Contracts. Ms Butterworth supported their application for three year contract funding for Wellington Women's Refuge for their general ongoing costs.
5. Ray Henwood, Carolyn Henwood, and Bridget Kidd representing the Circa Theatre addressed the meeting regarding Report 1 – Review of Three Year Contracts. They supported their application for three year contract funding towards the operational of Circa Theatre.

(Councillor Gill left the meeting at 10.38am.)

6. Maria Phelan and Denis Savin representing Community Accounts Mentoring Service Trust addressed the meeting regarding Report 1 – Review of Three Year Contracts. Ms Phelan and Mr Savin supported their application for three year contract funding for Community Accounts Mentoring Service Trust to continue its accounting mentoring and training.

(The meeting adjourned for morning tea at 10.46am and reconvened at 10.55am.)

(Councillors Ahipene-Mercer, Cook, Eagle, and Marsh, were present when the meeting reconvened.)

7. Alan O'Brien, Sarah Lewis, and Jolene Molloy representing Wellington Free Ambulance addressed the meeting regarding Report 1 – Review of Three Year Contracts. They supported their application for three year contract funding for Wellington Free Ambulance for ongoing operational costs.

(Councillor Marsh left the meeting at 11.07am.)

(Councillor Marsh returned to the meeting at 11.09am.)

8. Madeleine Laracy representing Catacombs Inc. addressed the meeting regarding Report 1 – Review of Three Year Contracts. Ms Laracy supported their application for three year contract funding for Catacombs Inc, specifically funding for wages for one employee.

9. David Hyams and Grant Crowley representing the Wellington Jazz Orchestra addressed the meeting regarding Report 1 – Review of Three Year Contracts. Mr Hyams and Mr Crowley supported their application for three year contract funding for salary and office set up costs of establishing a full time office.
10. Geoffrey Roberts, Nicola Dreyton-Glesti, and Jocelyn Frances O’Kane representing the Community Law Centre addressed the meeting regarding Report 1 – Review of Three Year Contracts. They supported their application for three year contract funding for their Legal Entities Project and Outreach Clinics.
11. Candy Schroder representing the Life Flight Trust addressed the meeting regarding Report 1 – Review of Three Year Contracts. Ms Schroder supported their application for three year contract funding for Life Flight Trust’s continuing air ambulance service.

(Councillor Marsh left the meeting at 11.56am.)

(Councillor Marsh returned to the meeting at 11.59am.)

12. Gordon Stewart, David Underwood, and Mary McCallum representing Randell Cottage Writers' Trust addressed the meeting regarding Report 1 – Review of Three Year Contracts. They supported their application for three year contract funding for rates, insurance and general maintenance of the cottage and property.
13. Hilary Beaton representing Downstage Theatre Trust addressed the meeting regarding Report 1 – Review of Three Year Contracts. Ms Beaton supported their application for three year contract funding for Downstage Theatre Trust’s ongoing operation costs.
14. Aidan Lang, Alexandra Granville, David Gascoigne, and Jane Clark representing the NBR New Zealand Opera addressed the meeting regarding Report 1 – Review of Three Year Contracts. They supported their application for three year contract funding for the NBR New Zealand Opera to continue education programmes and maintain presence in Wellington.

(Councillor Gill returned to the meeting at 12.27pm.)

15. Jocelyn Frances O’Kane representing Wellington Council of Social Services addressed the meeting regarding Report 1 – Review of Three Year Contracts. Ms O’Kane supported their application for three year contract funding for Wellington Council of Social Services ongoing operational costs.
16. Matt Dagger and Sam Perry representing Wellington City Mission addressed the meeting regarding Report 1 – Review of Three Year

Contracts. Mr Dagger and Mr Petty supported their application for three year contract funding for salary costs at the Wellington City Mission.

(Councillor Eagle left the meeting at 12.40pm.)

17. Martyn Wood representing BATS Theatre addressed the meeting regarding Report 1 – Review of Three Year Contracts. Mr Wood supported their application for three year contract funding for rent increases and wages of senior management at BATS Theatre.

(The meeting adjourned for lunch at 12.53pm and reconvened at 1.04pm.)

(Councillors Ahipene-Mercer, Cook, Gill, and Marsh, were present when the meeting reconvened.)

18. Susannah Lees-Jeffries representing the Royal New Zealand Ballet addressed the meeting regarding Report 1 – Review of Three Year Contracts. Ms Lees-Jeffries supported their application for three year contract funding for hiring Vector Wellington Orchestra to accompany the Company's season.
19. Stephanie McIntyre representing Downtown Community Ministry addressed the meeting regarding Report 1 – Review of Three Year Contracts. Ms McIntyre supported their application for three year contract funding to maintain existing projects.

(Councillor Ahipene-Mercer left the meeting at 1.25pm.)

(Councillor Ahipene-Mercer returned to the meeting at 1.27pm.)

(Councillor Eagle returned to the meeting at 1.28pm.)

016/12KG **REVIEW OF THREE YEAR CONTRACTS** (1.29PM – 2.24PM)  
Report of Mark Farrar – Senior Adviser and Grants Team Leader.  
(1215/52/03/IM) (REPORT 1)

**Moved Councillor Cook, seconded Councillor Eagle, the substantive motion recommendation 1.**

**The substantive motion recommendation 1 was put and declared CARRIED.**

### **Cultural Grants**

**Moved Councillor Ahipene-Mercer, seconded Councillor Marsh the substantive motion recommendation 2 being the Cultural Three Year Contract Grants.**

<b>Appl No</b>	<b>Organisation Name</b>	<b>Previous Contract Amount</b>	<b>Amount Requested</b>	<b>Recommended Amount</b>
1	Arts Access Aotearoa	\$12,000	\$24,628	\$20,000.00
2	BATS Theatre	\$33,000	\$75,000	\$50,000.00
3	Circa Theatre	\$33,000	\$75,000	\$50,000.00
4	Downstage Theatre Trust	\$33,000	\$150,000	\$50,000.00
5	NBR New Zealand Opera	\$48,500	\$119,398	\$50,000.00
6	Orpheus Choir	NEW	\$20,000	\$10,000.00
7	Randell Cottage Writers Trust	\$8,628	\$12,000	\$6,000.00
8	Taki Rua Productions	\$33,000	\$50,000	\$50,000.00
9	The Royal New Zealand Ballet	\$17,500	\$100,000	\$50,000.00
10	Vector Wellington Orchestra	\$71,500	\$90,000	\$80,000.00
11	Wellington Jazz Orchestra Inc	NEW	\$90,000	\$0.00

**The substantive motion recommendation 2 being the Cultural Three Year Contract Grants was put and declared CARRIED.**

**NOTED:**

If \$150,000 of funding allocated in the 2012-2022 Long-Term Plan is not confirmed the following allocations for Three Year Contract funding are as follows:

<b>Appl No</b>	<b>Organisation Name</b>	<b>Previous Contract Amount</b>	<b>Amount Requested</b>	<b>Recommended Amount</b>
1	Arts Access Aotearoa	\$12,000	\$24,628	\$12,000
2	BATS Theatre	\$33,000	\$75,000	\$33,000
3	Circa Theatre	\$33,000	\$75,000	\$33,000
4	Downstage Theatre Trust	\$33,000	\$150,000	\$33,000
5	NBR New Zealand Opera	\$48,500	\$119,398	\$48,500
6	Orpheus Choir	NEW	\$20,000	\$0
7	Randell Cottage Writers Trust	\$8,628	\$12,000	\$8,628
8	Taki Rua Productions	\$33,000	\$50,000	\$33,000
9	The Royal New Zealand Ballet	\$17,500	\$100,000	\$17,500

10	Vector Wellington Orchestra	\$71,500	\$90,000	\$71,500
11	Wellington Jazz Orchestra Inc	NEW	\$90,000	\$0

### Social Grants

**Moved Councillor Ahipene-Mercer, seconded Councillor Eagle the substantive motion recommendation 2 being the Social Three Year Contract Grants.**

**Moved Councillor Marsh, seconded Councillor Gill the following amendment to Social Three Year Contract application 12 as shown in bold:**

<b>5</b>	<b>Kaibosh</b>	<b>NEW</b>	<b>\$45,000</b>	<b>\$25,000</b>
<b>12</b>	<b>Wellington City Mission</b>	<b>\$12,000</b>	<b>\$45,000</b>	<b>\$32,000</b>

**The amendment to application 12 was put and declared CARRIED.**

<b>Appl No.</b>	<b>Organisation Name</b>	<b>Previous Contract Amount</b>	<b>Amount Requested</b>	<b>Recommended Amount</b>
1	Be. Institute Charitable Trust	NEW	\$20,000	\$20,000
2	Catacombs	\$17,000	\$19,090	\$17,000
3	Community Accounts Mentoring Service	\$27,000	\$30,000	\$20,000
4	Downtown Community Ministry	\$130,000	\$180,000	\$180,000
<b>5</b>	<b>Kaibosh</b>	<b>NEW</b>	<b>\$45,000</b>	<b>\$25,000</b>
6	Life Flight Trust	\$42,000	\$50,000	\$45,000
7	Multicultural Services Centre	\$11,000	\$15,000	\$13,000
8	Sustainability Trust	\$45,000	\$90,000	\$45,000
9	Vincent's Art Workshop	\$23,000	\$33,000	\$30,000
10	Volunteer Wellington	\$32,000	\$46,000	\$37,000
11	Wellington Citizens Advice Bureau Inc	\$195,000	\$216,000	\$200,000
<b>12</b>	<b>Wellington City Mission</b>	<b>\$12,000</b>	<b>\$45,000</b>	<b>\$32,000</b>
13	Wellington City Mission Mayoral Relief	\$20,000	\$20,000	\$20,000
14	Wellington Community Law Centre Inc	\$32,000	\$77,026	\$70,000
15	Wellington Council of	\$32,000	\$65,000	\$55,000

	Social Services			
16	Wellington Free Ambulance	\$64,847	\$300,049	\$65,000
17	Wellington Night Shelter Trust	\$35,000	\$85,000	\$35,000
18	Wellington Womens Refuge	\$20,000	\$50,000	\$35,000

**The substantive motion recommendation 2 being the Social Three Year Contract Grants as amended was put and declared CARRIED.**

**RESOLVED:**

*THAT the Grants Subcommittee:*

1. *Receive the information.*
2. *Consider Officers' recommendations (appendix 3 as amended) and decide whether or not it is appropriate to fund the applicants and at what level.*

***Cultural Grants***

<b><i>Appl No</i></b>	<b><i>Organisation Name</i></b>	<b><i>Previous Contract Amount</i></b>	<b><i>Amount Requested</i></b>	<b><i>Recommended Amount</i></b>
1	<i>Arts Access Aotearoa</i>	\$12,000	\$24,628	\$20,000.00
2	<i>BATS Theatre</i>	\$33,000	\$75,000	\$50,000.00
3	<i>Circa Theatre</i>	\$33,000	\$75,000	\$50,000.00
4	<i>Downstage Theatre Trust</i>	\$33,000	\$150,000	\$50,000.00
5	<i>NBR New Zealand Opera</i>	\$48,500	\$119,398	\$50,000.00
6	<i>Orpheus Choir</i>	NEW	\$20,000	\$10,000.00
7	<i>Randell Cottage Writers Trust</i>	\$8,628	\$12,000	\$6,000.00
8	<i>Taki Rua Productions</i>	\$33,000	\$50,000	\$50,000.00
9	<i>The Royal New Zealand Ballet</i>	\$17,500	\$100,000	\$50,000.00
10	<i>Vector Wellington Orchestra</i>	\$71,500	\$90,000	\$80,000.00
11	<i>Wellington Jazz Orchestra Inc</i>	NEW	\$90,000	\$0.00



***Social Grants***

<b><i>Appl No.</i></b>	<b><i>Organisation Name</i></b>	<b><i>Previous Contract Amount</i></b>	<b><i>Amount Requested</i></b>	<b><i>Recommended Amount</i></b>
1	<i>Be. Institute Charitable Trust</i>	<i>NEW</i>	<i>\$20,000</i>	<i>\$20,000</i>
2	<i>Catacombs</i>	<i>\$17,000</i>	<i>\$19,090</i>	<i>\$17,000</i>
3	<i>Community Accounts Mentoring Service</i>	<i>\$27,000</i>	<i>\$30,000</i>	<i>\$20,000</i>
4	<i>Downtown Community Ministry</i>	<i>\$130,000</i>	<i>\$180,000</i>	<i>\$180,000</i>
5	<i>Kaibosh</i>	<i>NEW</i>	<i>\$45,000</i>	<i>\$25,000</i>
6	<i>Life Flight Trust</i>	<i>\$42,000</i>	<i>\$50,000</i>	<i>\$45,000</i>
7	<i>Multicultural Services Centre</i>	<i>\$11,000</i>	<i>\$15,000</i>	<i>\$13,000</i>
8	<i>Sustainability Trust</i>	<i>\$45,000</i>	<i>\$90,000</i>	<i>\$45,000</i>
9	<i>Vincent's Art Workshop</i>	<i>\$23,000</i>	<i>\$33,000</i>	<i>\$30,000</i>
10	<i>Volunteer Wellington</i>	<i>\$32,000</i>	<i>\$46,000</i>	<i>\$37,000</i>
11	<i>Wellington Citizens Advice Bureau Inc</i>	<i>\$195,000</i>	<i>\$216,000</i>	<i>\$200,000</i>
12	<i>Wellington City Mission</i>	<i>\$12,000</i>	<i>\$45,000</i>	<i>\$32,000</i>
13	<i>Wellington City Mission Mayoral Relief</i>	<i>\$20,000</i>	<i>\$20,000</i>	<i>\$20,000</i>
14	<i>Wellington Community Law Centre Inc</i>	<i>\$32,000</i>	<i>\$77,026</i>	<i>\$70,000</i>
15	<i>Wellington Council of Social Services</i>	<i>\$32,000</i>	<i>\$65,000</i>	<i>\$55,000</i>
16	<i>Wellington Free Ambulance</i>	<i>\$64,847</i>	<i>\$300,049</i>	<i>\$65,000</i>
17	<i>Wellington Night Shelter Trust</i>	<i>\$35,000</i>	<i>\$85,000</i>	<i>\$35,000</i>
18	<i>Wellington Womens Refuge</i>	<i>\$20,000</i>	<i>\$50,000</i>	<i>\$35,000</i>

The meeting concluded at 2.24pm.

Confirmed: \_\_\_\_\_

Chair

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